

UGANDA ROAD FUND PROGRAMMING TABLES

Table 5: Application for Operational expenses (including DRCs)
Planned Annual/Quarterly Financial Schedule



Designated Agency: Sembabule District Local Government

FY: 2014/15

Item No.	Description	Planned Annual Exp UGX '000	Quarterly Planned Exp UGX '000				Remarks
			Q 1	Q 2	Q 3	Q 4	
Operational (including District Roads Committee) expenses							
DISTRICT EXPENSES							
1	Routine Servicing and repairs of district Road Equipment	88,000	22	22	22	22	Maintenance and repairs
2	Supervision / Administrative Costs	14,000	3,500	3,500	3,500	3,500	Quality Control
3	Office Stationery	3,000	750	750	750	750	Sufficient printing Materials
4	Preparation of Quarterly District wide reports on road status	1,819	455	455	455	750	Visiting road projects, preparation and submission of reports
5	District Road committee meetings	3,000	750.00	750.00	750.00	750.00	Printing minutes,venue, preparation, issuing transport refund to participants
6	Office Furniture			-	-	-	Equip the office with furniture
7	Office welfare	1,200	300	300	300	300	During departmental meetings
8	Procurement of 2Laptop computers						For Departmental duties
9	Assorted Protective and safety wear tools	300		300			For protection during field work
SUBTOTAL - DISTRICT EXPENSES		111,319.00	5,776.75	6,076.75	5,776.75	6,072.00	
TOWN COUNCIL EXPENSES - Sembabule Town Council							
1	Quarterly Road Status Reports	800	200	200	200	200	Visiting road projects, preparation and submission of reports
2	Monthly Project Reports Prepared	800	200	200	200	200	sustainably writing project reports
3	Office Stationery	1,275	319	319	319	319	To have sufficient printing Materials
4	Maintenance and repair of Town Council equipment	16,000	4,000	4,000	4,000	4,000	Maintenance and repairs to equipment
5	Quarterly Road committee meetings	800	200	200	200	200	Printing minutes,venue, preparation, issuing transport refund to
6	Welfare	1,000	250	250	250	250	For Departmental duties
7	Supervision / Administrative Costs	3,000	750	750	750	750	supervising and meeting administrative costs on daily basis
8	Computer Services	603	151	151	151	151	For repairing departmental computers, Internet services
9	Assorted Protective&Safety Ware&Tools	1,500	375	375	375	375	For use during execution of works
10	Bank charges	500	125	125	125	125	For use during execution of works
TOTAL EXPENSES TOWN COUNCIL A		26,277	6,569	6,569	6,569	6,569	
TOWN COUNCIL EXPENSES - Mateete Town Council							
1	Quarterly Road Status Reports	800	200	200	200	200	Photocopying official documents from time to time
2	Monthly Project Reports Prepared	800	200	200	200	200	Maintenance and installation of culvert lines
3	Office Stationery	1,275	319	319	319	319	Equip the office with enough stationery
4	Maintenance and repair of Town Council equipment	16,000	4,000	4,000	4,000	4,000	Maintain and repair Town Council equipment
5	Quarterly Road committee meetings	800	200	200	200	200	Carrying out Road Committee meetings
6	Welfare	1,000	250	250	250	250	Providing office welfare
7	Supervision / Administrative Costs	3,000	750	750	750	750	supervising and meeting administrative costs on daily basis
8	Preparation of BOQs	700	175	175	175	175	Preparing BoQs
9	Procurement of 1 set of photocopying machine	3,000	750	750	750	750	Photocopying official documents from time to time
10	Assorted Protective&Safety Ware&Tools	1,500	375	375	375	375	Availing assorted protective, safety ware and tools
11	Bank charges	400	100	100	100	100	Meeting bank charges
TOTAL EXPENSES TOWN COUNCIL		29,275	7,319	7,319	7,319	7,319	

SUBCOUNTIES EXPENSES**						
1						Not planned for
2						
TOTAL		-	-	-	-	-

Signed: _____ District Engineer

Signed: _____ Chief Administrative Officer

Date: _____

Date: _____

Notes:

* Separately fill for all Town councils in Designated Agency.

** Separately fill for all Subcounties in Designated Agency.